

The Ministry of Usher/Greeter

Before Mass:

- Please arrive **at least** 10 minutes before Mass is scheduled to begin.
- Know the location of the “Newcomer Packets” and bathrooms.
- Have two bags or baskets available for the collection; they are usually found in the suitcase in the sacristy.
- If necessary, ask members of the congregation to help with the collection and bringing up the gifts. Encourage families to participate.
- Have the mass books and bulletins ready to be distributed.
- Welcome all who arrive, distribute the books to all.

At the Collection:

- Begin the collection after the PRAYERS OF THE FAITHFUL. (Whenever the Assembly is at prayer, there should be little movement so as to minimise any distraction while at prayer.)
- With four people: two should go to the front of the church and two to the middle of the church to collect. All four can participate in the Presentation of Gifts.
- For the Presentation of Gifts, the gift bearers (bread and wine) walk up the aisle **behind** the collection bearers.

At the end of Mass:

- At the beginning of the final hymn, go to the back and open the doors.
- As the people leave, assist with the collection of the mass books.
- Put the mass books in good order.
- After everyone has left, please close the doors.
- Go through the church and collect any left-behind hymnals etc. and any trash.
- Take the collection bags from the altar steps to the sacristy, if it has not already been done, and place them in the suitcase.

Ministers Please Note

As much as it is good for us to aspire to "perfect" liturgical practices; *Perfect Liturgy* will only exist in the Kingdom of Heaven.

Fr. Vincent